

Capacity Grant: Rubric – FY27

Project Plan – 50%		
<p>The plan is exceptionally clear and requires minimal, if any, improvements. It is characterized by detailed and well-considered responses to the questions that thoughtfully cover each of the following elements:</p> <p>Project Description</p> <ul style="list-style-type: none"> <input type="checkbox"/> Description of the project <input type="checkbox"/> Description of the organizational need <input type="checkbox"/> Description of the planning process <p>Project Timeline and Milestones</p> <ul style="list-style-type: none"> <input type="checkbox"/> Quarterly timeline <input type="checkbox"/> Quarterly milestones <p>Organizational Support</p> <ul style="list-style-type: none"> <input type="checkbox"/> Description of the project team and their roles <input type="checkbox"/> Description of who within the board, managerial team, and executive leadership will support the project <p>Budget Narrative</p> <ul style="list-style-type: none"> <input type="checkbox"/> Description of the budget <input type="checkbox"/> Explanations for each expense 	<p>The plan sufficiently describes the project's general focus and provides enough information to be understood. Some areas, however, lack clarity and could be improved upon. The plan adequately covers the following elements:</p> <p>Project Description</p> <ul style="list-style-type: none"> <input type="checkbox"/> Description of the project <input type="checkbox"/> Description of the organizational need <input type="checkbox"/> Description of the planning process <p>Project Timeline and Milestones</p> <ul style="list-style-type: none"> <input type="checkbox"/> Quarterly timeline <input type="checkbox"/> Quarterly milestones <p>Organizational Support</p> <ul style="list-style-type: none"> <input type="checkbox"/> Description of the project team and their roles <input type="checkbox"/> Description of who within the board, managerial team, and executive leadership will support the project <p>Budget Narrative</p> <ul style="list-style-type: none"> <input type="checkbox"/> Description of the budget <input type="checkbox"/> Explanations for each expense 	<p>The plan is generally concerning due to its vagueness and significant need for improvement. It does not thoroughly address the required questions or align with the scope of the grant. The plan insufficiently covers the following elements:</p> <p>Project Description</p> <ul style="list-style-type: none"> <input type="checkbox"/> Description of the project <input type="checkbox"/> Description of the organizational need <input type="checkbox"/> Description of the planning process <p>Project Timeline and Milestones</p> <ul style="list-style-type: none"> <input type="checkbox"/> Quarterly timeline <input type="checkbox"/> Quarterly milestones <p>Organizational Support</p> <ul style="list-style-type: none"> <input type="checkbox"/> Description of the project team and their roles <input type="checkbox"/> Description of who within the board, managerial team, and executive leadership will support the project <p>Budget Narrative</p> <ul style="list-style-type: none"> <input type="checkbox"/> Description of the budget <input type="checkbox"/> Explanations for each expense
Excellent – 3	Good – 2	Needs Improvement – 1

Project Goals – 30%		
<p>The goals are exceptionally clear and require minimal, if any, improvements. They demonstrate a strong, detailed alignment with the organization's mission, are thoroughly developed, and fully address the following elements:</p> <p>Project Goal and Metric 1</p>	<p>The goals are sufficient and align with the organization's mission. While the goals are reasonably described, there is room for improvement as some areas are unclear. The goals adequately address the following elements:</p> <p>Project Goal and Metric 1</p>	<p>The goals lack sufficient detail and clarity and are not fully developed. Significant concerns exist, or the goals only marginally support the organization's mission. The goals insufficiently address the following elements:</p> <p>Project Goal and Metric 1</p>

<input type="checkbox"/> Description of the goal <input type="checkbox"/> Description of the steps to achieve the goal <input type="checkbox"/> Description of the metric to measure the goal Project Goal and Metric 2 <input type="checkbox"/> Description of the goal <input type="checkbox"/> Description of the steps to achieve the goal <input type="checkbox"/> Description of the metric to measure the goal	<input type="checkbox"/> Description of the goal <input type="checkbox"/> Description of the steps to achieve the goal <input type="checkbox"/> Description of the metric to measure the goal Project Goal and Metric 2 <input type="checkbox"/> Description of the goal <input type="checkbox"/> Description of the steps to achieve the goal <input type="checkbox"/> Description of the metric to measure the goal	<input type="checkbox"/> Description of the goal <input type="checkbox"/> Description of the steps to achieve the goal <input type="checkbox"/> Description of the metric to measure the goal Project Goal and Metric 2 <input type="checkbox"/> Description of the goal <input type="checkbox"/> Description of the steps to achieve the goal <input type="checkbox"/> Description of the metric to measure the goal
Excellent – 3	Good – 2	Needs Improvement – 1

Project Alignment – 20%		
The organization clearly details the community they serve and demonstrates how their programs address the community's specific needs. Their response strongly aligns with the division's mission of promoting well-being and thriving for Utahns.	The organization describes the community they serve and explains how their programs address the community's specific needs, but some aspects are unclear. Their response generally aligns with the division's mission of promoting well-being and thriving for Utahns.	The organization vaguely describes the community they serve and does not detail how their programs meet the community's specific needs. Their response minimally aligns with the division's mission of promoting well-being and thriving for Utahns.
Excellent – 3	Good – 2	Needs Improvement – 1